

Brooks County Board of Tax Assessors

Meeting Minutes

April 12, 2016

I. Call to order

Dan Graham called to order the regular meeting of the Brooks County Board of Tax Assessors at 9:00 a.m. on March 8, 2016 with Mr. Graham and Mr. Stalvey present. Also in attendance were Pam Jones, Chief Appraiser and Mica Jarvis. Mr. Graham led the Board in prayer.

II. Approval of minutes from previous meeting

Assessors reviewed minutes from meeting held March 8, 2016. After review, Mr. Stalvey made a motion to approve minutes as printed. Mr. Graham seconded. All members in favor. Motion carried.

III. Approval of current agenda

Assessors reviewed proposed agenda for current meeting. After review, Mr. Stalvey made a motion to approve current agenda with amendment. Mr. Graham seconded. All members in favor. Motion carried.

IV. Old Business

None

V. Hearings

None

VI. Chief Appraiser's Report

Mrs. Jones informed the assessors that office staff continues to do field work and almost all parcels with covenant breaches and terminations have been resolved. Assessors also reviewed budget worksheet.

Assessors reviewed recent sales and timber listing.

VII. New Business

- a) Assessors reviewed 2016 Conservation Use Covenant and Forest Land Protection Act Covenant land values as supplied by the Department of Revenue. After review, Mr. Stalvey made a motion to adopt values as supplied by the Department of Revenue. Mr. Graham seconded. All members in favor. Motion carried.
- b) Assessors reviewed proposed policy regarding Forest Land Protection Act acreage minimum for parcel splits (see attached). After review, Mr. Stalvey made a motion to approve policy. Mr. Graham seconded. All members in favor. Motion carried.
- c) Assessors reviewed motor vehicle appeal (see attached). After review, assessors agreed to value adjustment as attached.
- d) Assessors reviewed 2016 Prebill Manufactured Home Digest account corrections (see attached). After review, assessors agreed to account corrections as attached.
- e) Assessors reviewed parcel combination requests (see attached). After review, assessors agreed to parcel combinations as attached.

- f) Assessors reviewed the following Freeport Exemption Applications:

Chickasha of Georgia	Account # 932534
Southern Carbide Specialist Inc	Account # 615575
Langboard Inc	Account # 401150
Rayonier Performance Fibers LLC	Account # 932562
Elec-Tec Inc	Account # 932675
McHerrin Ag & Chemical Co	Account # 253975
Georgia Bottle Company Inc	Account # 67066

After review, Mr. Stalvey made a motion to approve Freeport Exemption Applications. Mr. Graham seconded. All members in favor. Motion carried.

- g) Assessors were informed that the penalty for the conservation covenant breach of C.W. DeVane has been paid and Mr. DeVane has made a conservation application for the portion of the property he retained.

- h) Assessors reviewed covenant applications and releases (see attached list). After review, assessors agreed to approve applications and releases as attached.
- i) Assessors reviewed homestead exemption applications (see attached list). After review, assessors agreed to approvals and denials as attached.

VIII. Other Business/Comments

None

IX. Adjournment

There being no further business, Mr. Graham adjourned meeting at 10:44 a.m.