

Brooks County Board of Tax Assessors
Meeting Minutes

September 18, 2018

1. Call to order

Mr. Graham called to order the regular meeting of the Brooks County Board of Tax Assessors at 9:00 a.m. on September 18, 2018 with all members present. Also in attendance were Wayne Waldron, Chief Appraiser & Mica Jarvis, Secretary. Mr. Stalvey led the board in prayer.

2. Approval of Minutes from Previous Meetings

a) Assessors reviewed minutes from meeting held August 14, 2018. After review, Dr. Golden made a motion to approve minutes as printed. Mr. Stalvey seconded. All members in favor. Motion carried.

3. Approval of Proposed Agenda

Assessors reviewed proposed agenda for current meeting. After review, Dr. Golden made a motion to approve proposed agenda as printed. Mr. Stalvey seconded. All members in favor. Motion carried.

4. Appearances

5. New Business

a) Assessors reviewed decisions made by the Board of Equalization. Mr. Waldron informed the Board that of the 92 appeals, 41 were reviewed by the Board of Equalization and 3 were sent to arbitration. Assessors also reviewed and approved Appeal Waiver and Release forms for Spring Creek Quitman LP (map/parcel Q9-1-D) and Darryl Ulmer (Q19-167).

b) Assessors reviewed ACO (E&R/NOD) listing (see attached). After review, adjustments were approved as attached.

c) Assessors reviewed parcel combinations (see attached). After review, parcel combinations were approved as attached.

6. Unfinished Business

- a) Mr. Waldron informed the assessors of staff progress and that the office vehicle has been repaired.
- b) Assessors reviewed ratio studies pertaining to upcoming schedule changes to the small acre break point (see attached).

7. Chief Appraiser's Report/Comments

- a) Assessors were informed of staff progress and vehicle status.

8. Assessors Comments

9. Adjournment

There being no further business, Mr. Graham adjourned meeting at 9:30 a.m.