

The Brooks County Board of Commissioners met for its Monthly Work Session and Regular Monthly Meeting on Monday, December 5, 2016 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Ms. Myra Exum, Chairperson; Mr. Joe Wingate, Vice Chairman; Mr. James Maxwell; Mr. Willie Cody; and Mr. S. L. Jones. Others present were: Mr. Justin DeVane, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Vann Parrott, County Attorney; and various residents.

PUBLIC HEARINGS - NONE

WORK SESSION – Chair Exum called Work Session to order.

Reports from Committees/Departments

A. Stephanie Hollifield – UGA Extension – Ms. Hollifield was not present.

B. Glenn Walker - Public Works – Glenn Walker, Road Superintendent, provided report on work completed for month of November:

- No 911 calls, 39 work orders; 11 work orders with Side Arm; 14 Motor Grader work orders.
- Three driveways completed; four pot holes; and 13 bags of sand.
- Dirt work on Barrett Road is complete.
- Will start next Monday on Son Wright Road.
- Older 1987 140G Motor Grader needs to be rebuilt, need several repairs; and while being serviced, would like to replace rod bearings; since engine will already be out the equipment and oil pan will be removed. Total cost is \$13,377.

D. Ben DeVane – County Surveyor/Engineer – Was not present.

Chair closed Work Session to go into the Regular Meeting at 5:09 p.m.

1. Call to Order – Ms. Exum called meeting to order.

A. Prayer & Pledge – Brother Jim Pitts, Morven Baptist Church; led all in attendance in prayer and pledge of allegiance.

2. Approval of Agenda

A. December 5, 2016 Regular Monthly Meeting – Mr. Maxwell made the motion to approve the agenda, Mr. Wingate seconded; vote was unanimous.

3. Approval of Minutes

On a motion by Mr. Cody, seconded by Mr. Wingate, the Board unanimously approved the following minutes with a correction to minutes of November 7, 2016:

- A. Work Session & Regular Meeting November 7, 2016
- B. Special Called Meeting November 21, 2016
- C. Executive Session October 3, 2016

4. Appearances

A. Steve Schreck – Requested to be on agenda to address concerns that 911 Dispatch is not sending tones to East Brooks Fire Department. But, was not present.

B. Donna Fuller – Garbage Service Complaint – Ms. Fuller requested to address the Board regarding lack of service from Advanced Disposal. She was away from her residence about three weeks when the switch was made; and has not been receiving regular service since the switch. Administrator advised that he has called Advanced Disposal and requested curbside service for her since their last conversation. Chair Exum stated to Ms. Fuller to let the Administration Office know whether or not her garbage is not picked up on Wednesday; and if not to contact the office.

5. New Business

A. Motor Grader Repair – A request by the Road Department was received for repairs to the 1987 140G Motor Grader. The grader is in need of several repairs and while it is being serviced, the shop would like Yancey to replace rod bearings as a preventive maintenance, since the engine will already be out of the equipment and oil pan will be removed. The total cost is \$13,377, which exceeds the maintenance shop Purchase Order limit of \$11,000. The Motor Grader repairs by Yancey in the amount of \$13,377 was approved unanimously by the Board on the motion by Mr. Wingate, and seconded by Mr. Maxwell.

B. Certificates of Deposit Bids– Administration received bids from local banks for the FY2017 County CDs. The proposed bids were for 12 months with two CDs (\$1,600,000 and \$1,712,837.19) are as follows:

<u>Bank</u>	<u>Rate</u>	<u>APY</u>	
Ameris Bank	0.90%	0.90%	No early withdrawal penalty
Citizens National	0.50%	0.501%	No early withdrawal penalty

Colony Bank 0.25% 0.25% No early withdrawal penalty
Mr. Maxwell made the motion to award Brooks County Certificates of Deposit to Ameris Bank with the rate of 0.90%, for 12 months; APY 0.90%; and no penalty for early withdrawal, Mr. Cody seconded. Vote was unanimous.

C. Fritzke Farm Lease Bid – One bid was submitted for renewal of the farm lease on Old Madison Road, known as the Fritzke Farm. The bid submitted was from Sunrise Orchard, Inc. in amount of \$29,637 for three consecutive one-year terms beginning on January 1, 2017, with automatic renewal on January of each year. The Lease expires on December 31, 2019. Mr. Wingate motioned to accept bid from Sunrise Orchard, Inc. in amount of \$29,637 for three consecutive years, Mr. Cody seconded. Vote was unanimous.

6. Unfinished Business – None

7. County Administrator Notes/Comments

A. Christmas Holidays – Administrator informed Board of days Brooks County employees will be off for Christmas holidays. Brooks County Offices will be closed on December 23 thru December 26, 2017 for Christmas Holidays due to Christmas Eve being on Saturday and Christmas Day on Sunday. Due to New Year's Day being on Sunday, offices will be closed on Monday, January 2, 2017 for New Year's Day. The next regular meeting will be January 8, 2017.

8. Commissioners Notes/Comments

A. Joe Wingate - District 1 – Annual Camelia Show coming up; asked to make sure building is clean. Administrator commented that Mr. Christian is already working on it.

B. S. L. Jones, District 2 – No comment.

C. Willie Cody, District 3 – Inquired whether or not the vacant position in Maintenance Department will be filled. Administrator informed the Board that we are trying something different to see if it works.

D. Myra Exum, District 4 – Informed Board that the Quitman Church of God will have an Old Fashion Christmas Village and invited everyone to come out.

E. James Maxwell, District 5 – Thanked Road Superintendent for good job on Barrett Road.

9. **Executive Session** – None

10. **Adjournment** - Mr. Cody made the motion to adjourn regular meeting at 5:31 p.m.; Mr. Wingate seconded.

Ms. Myra Exum, Chairperson
Mr. Justin DeVane, Administrator
Ms. Patricia A. Williams, Clerk