

The Brooks County Board of Commissioners met for its Monthly Work Session and Regular Monthly Meeting on Monday, October 3, 2016 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Ms. Myra Exum, Chairperson; Mr. Joe Wingate, Vice Chairman; Mr. James Maxwell; Mr. Willie Cody; and Mr. S. L. Jones. Others present were: Mr. Justin DeVane, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Luke Mitchell, County Attorney; and various residents.

**PUBLIC HEARINGS - NONE**

**WORK SESSION** – Chair Exum called Work Session to order.

**Reports from Committees/Departments**

**A. Jarod Lovett – Advanced Disposal Solid Waste** – Mr. Lovett stated he realized pivotal mistakes were made with the transition of curbside garbage service from Thomasville Utilities to Advanced Disposal on September 1, 2016. One challenge was starting the service on a holiday week and after a storm; could have bought carts from Thomasville to make the swap out of carts easier. There are existing problems they are working hard to resolve; dealing with stolen carts; missed pickups; residents not having cans or have too many cans. The problems have minimized, Mr. Lovett stated he strives for a 1% miss and 99% accuracy per week; not there yet; but will keep working to get there. He apologized to Board for all the phone calls; and hope to out of the woods by end of October.

**B. Stephanie Hollifield – UGA Extension** – Ms. Hollifield was not present; but Ms. Carol Smith, 4-H Extension Associate, appeared on her behalf.

- Provided Board with handouts of the annual fundraiser, 2<sup>nd</sup> Annual Sporting Clays Tournament, on November 12, 2016; asked for support.
- Provided token gifts to Board and staff in observance of National 4-H week.

**C. Glenn Walker - Public Works** – Glenn Walker, Road Superintendent, provided report on work completed for month of September:

- 6-911 calls; 4 calls for trees being down. 23 pot holes repaired; 87 bags of sand used; and 84 work orders.
- There were 8 roads done with Side Arm; 8 driveway repairs.
- Bridge inspection by DOT; weight signs and truck signs need to be replaced.
- Cross drain on Magnolia Church Road needs to be re-done. Called Griffin Concrete to look at and do paving; Road Department will do the dirt work.
- One dump truck is down; and all trees will be picked up from storm by Thursday.

- D. Ben DeVane – County Engineer** – Was not present.
- Administrator informed the Board that Ben is working on the 2017 LMIG Road Improvement Project; and hope to present to Board by next regular meeting.

Chair closed Work Session to go into the Regular Meeting at 5:32 p.m.

- 1. Call to Order** – Ms. Exum called meeting to order.
  - A. Prayer & Pledge** – Pastor Gwen Jariel, Quitman Church of God; led all in attendance in prayer and pledge of allegiance.
- 2. Approval of Agenda**
  - A. October 3, 2016 Regular Monthly Meeting** – Mr. Maxwell made the motion to approve the agenda, Mr. Jones seconded; vote was unanimous.
- 3. Approval of Minutes**

On a motion by Mr. Wingate, seconded by Mr. Maxwell; the Board unanimously approved the following minutes:

A. Work Session & Regular Meeting September 12, 2016

- 4. Appearances**
  - A. Syneeta Brown** - Administrator received a request from Ms. Syneeta Brown for permission to use the Courthouse Grounds for a community kidney awareness day on November 12<sup>th</sup> from 10am to 6pm. Free screenings will be provided: blood pressure checks; height checks; weight checks; and free food with a health screening. Activities will include: dance-a-thon, bounce house, face painting; and games. Mr. Maxwell made a motion to approve the request to use Courthouse Grounds on November 12, 2016 from 10 am to 6pm for a Kidney Awareness Community Day, Mr. Jones seconded. Vote was unanimous.

- 5. New Business**
  - A. Bid Approval – FY2015 Boys and Girls Club CDBG** - Administrator received a bid on the FY2015 CDBG project to construct a Boys and Girls Club at the recreation fields. One bidder, Cauthan Construction out of Valdosta, submitted a bid. The total contract amount is \$599,662.00. Cauthan's bid still needs to be approved by DCA as they were the only bid, but the Board can approve them contingent on that authorization.

Cauthan's original bid was \$567,524, Cauthan's HVAC Addendum \$32,138; with a total bid contract amount of \$599,662.00. The Boys and Girls Club will cover

any excess costs over the original grant budget amount (\$39,471); the total original budget is \$560,191. On motion by Mr. Wingate, seconded by Mr. Maxwell; Board unanimously approved Cauthan Construction for the FY2015 CDBG project in the amount of \$599,662 from CDBG Grant and SPLOST 6 funds.

**B. Boys and Girls Club Fundraising Campaign Sign** - Administrator received a request from the Boys and Girls Club to install a sign at the Courthouse to advertise and reflect funds raised for the ongoing capital campaign. The campaign will be going public on October 13<sup>th</sup> and the sign will reflect how much funds the campaign has generated so far. Motion made by Mr. Maxwell, to approve sign to be placed at Courthouse by Boys and Girls Club during their fundraising campaign, Mr. Jones seconded. Vote was unanimous.

**C. Skillet Festival Permission for Alcohol Sales** - A request was received from the Chamber for alcohol sales at the 2016 Skillet Festival. Because the Skillet Festival is held on County property, the Board must approve the request to allow alcohol on the property. Previously, the Board approved a similar request in 2013, 2014 and 2015 for last year's festival. This year there will be three vendors with alcohol sales; there has only been one vendor in the past years. Mr. Maxwell motioned to grant the permission for alcohol sales at the 2016 Skillet Festival, Mr. Cody seconded; vote was unanimous.

**6. Unfinished Business - None**

**7. County Administrator Notes/Comments**

**A. FY2017 CDBG Grant Application Update** – Administration met with a majority of the residents of Greenlake Circle on September 27<sup>th</sup> to discuss using a CDBG application for paving of the street and for needed drainage improvements. After surveying the 10 households represented, Administrator does not believe this neighborhood will qualify given current data collected.

The other proposed area was Oliff Road; but there is an issue with a creek crossing; Jamar Subdivision would likely not pass either like Greenlake Circle. At this time the County will need to consider a different area for a possible CDBG application. Applications are due by April 1, 2017. Administrator asked Board to look at other areas to consider.

**8. Commissioners Notes/Comments**

**A. Joe Wingate - District 1** – Commented on striping issue in his district.

**B. S. L. Jones, District 2** – Commented on other surplus property within the County to look at for bidding out for sale.

**C. Willie Cody, District 3** – No comment.

**D. Myra Exum, District 4** – No comment.

**E. James Maxwell, District 5** – No comment.

**9. Executive Session – Personnel**

Mr. Wingate made the motion to go out of regular meeting and go into Executive Session at 5:58 p.m.; Mr. Cody seconded.

There was no action taken by Board upon returning to the regular meeting at 6:21 p.m.

**10. Adjournment** - Mr. Maxwell made the motion to adjourn regular meeting at 6:21 p.m.; Mr. Jones seconded.

Ms. Myra Exum, Chairperson  
Mr. Justin DeVane, Administrator  
Ms. Patricia A. Williams, Clerk