

The Brooks County Board of Commissioners met for its Monthly Work Session and Regular Monthly Meeting on Monday, June 5, 2017 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Ms. Myra Exum, Chairperson; Mr. Joe Wingate, Vice Chairman; Mr. James Maxwell; Mr. Willie Cody; and Mr. S. L. Jones. Others present were: Mr. Justin DeVane, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Vann Parrott, County Attorney; and various residents.

PUBLIC HEARING – SIGN-IN SHEET PROVIDED –CHAIR PUBLIC HEARING TO ORDER

- A. Approval of Resolution to Adopt the 2017 Joint Brooks County and Cities Comprehensive Plan Update** – Administration received notification the Department of Community Affairs has approved the Comprehensive Plan Update, and now is requesting the Cities and County make a final approval and adopt the Resolution.

Chair asked if anyone present wish to speak for or against the Resolution adoption; there were none.

Chair closed the Public Hearing at 5:01 p.m.; and went into the Work Session.

WORK SESSION – Chair Exum called Work Session to order.

Reports from Committees/Departments

- A. Scott Routsong – Library** – Mr. Routsong presented report of Statistics for April:
- There were 5321 Patrons visited the Library; 1254 books were circulated; New Patron count was 18; conducted 14 Programs; and 24 VRP Programs planned over a period of six weeks.
- B. Stephanie Hollifield – Extension Office** – Provided Board with copy of Brooks County Extension Community Connection Newsletter and UGA Extension Brooks County Ag and 4-H Clover Connection Newsletter.
- Ms. Hollifield introduced Luke Miller, UGA/Brooks County summer-graduate intern; he began work on May 9th. He is the fourth UGA summer-graduate intern that Stephanie has supervised and mentored.
 - Many field visits were conducted related to planting/crop emergence, disease, and management of Brooks County Extension research plots.
 - Dr. J. Michael Moore, UGA Tobacco Specilist visited Brooks County on May 26th to view local tobacco fields.
 - Coordinated a white fly efficacy study on May 22nd with Dr. Stormy Sparks.
 - Ms. Hollifield joined the newly formed Brooks County Lions Club and attended their first meeting on May 18th.

C. Glenn Walker – Public Works – Mr. Walker presented updates for month of May 2017.

- There were two driveway pipes installed, 97 work orders; 11 Side Arm; 16 trees removed and 11 – 911 calls.
- Completed Dewberry Road; and currently on Copeland Road.
- Mr. Maxwell inquired regarding Liberty Church Road; stated he has been receiving calls from residents. Also, mentioned the problem on Minnow Farm Road when it rains.
- Chair inquired regarding the removal of debris in the ditches.

D. Ben DeVane – County Surveyor/Engineer – presented project updates.

- Working on the 2017 LMIG bid packet; ad should be ready to run by middle of June.
- Greenlake Circle survey is complete.
- Passed on the Hydrology Report requested by FEMA; spoke with them and FEMA certified damage repair would be put back as it was before storm.

Chair closed Work Session to go into the Regular Meeting at 5:27 p.m.

1. Call to Order – Ms. Exum called meeting to order.

A. Prayer & Pledge – Mr. Willie Freeman led all in attendance in prayer and pledge of allegiance.

2. Approval of Agenda

A. June 5, 2017 Regular Monthly Meeting – Mr. Cody made the motion to approve the agenda, Mr. Wingate seconded; vote was unanimous.

3. Approval of Minutes

On a motion by Mr. Wingate, seconded by Mr. Cody, the Board unanimously approved the following minutes:

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| A. | Work Session & Regular Meeting | May 1, 2017 |
| B. | Special Called Meeting | May 23, 2017 |

4. Appearances

A. Joe Cowart – South Georgia EMS – Mr. Joe Cowart requested to officially introduce himself to the Board as the local director of the EMS office operated in Brooks

County by Grady EMS. Mr. stated he has been here for nine months; has recruited people; hired 20 people; with a total of 44; and all shifts are covered.

5. New Business

A. Approval of Resolution to Adopt the 2017 Joint Brooks County and Cities Comprehensive Plan Update – Department of Community Affairs has approved the Comprehensive Plan Update; and requesting the County and Cities make a final approval. Mr. Wingate made a motion to approve and adopt the Resolution to Adopt 2017 Joint Brooks County and Cities of Barwick Morven, Pavo, and Quitman Comprehensive Plan Update, Mr. Cody seconded. Vote was unanimous.

B. Agreement between Brooks County, State Court, and Georgia Probation Management – Administration received a request from State Court Judge, Luke Mitchell, for Board's approval of a new Contract between the County, State Court and Georgia Probation Management. Previous Agreement was approved by the Board; but did not require County's signature. Now, County is required to sign off on the Agreement. The Agreement between Brooks County, State Court, and Georgia Probation Management was approved on motion by Mr. Cody; and seconded by Mr. Wingate. Vote was unanimous.

C. Speed Zone Ordinances for Brooks County – Georgia DOT is in the process of revising existing speed limits on routes within Brooks County, including County roads (off-system). A new Ordinance for Brooks County has been prepared by GDOT for execution. Administrator recommended the Board consider approval, but the Road Department review the listed off-system routes and make sure the limits posted on the roads reflect the resolution as presented. After discussion, the Board voted to table this item to verify signs and inspect for accuracy on the motion by Mr. Maxwell and seconded by Mr. Jones. Vote was unanimous.

6. Unfinished Business

A. USDA Lease Offer Submission – Administrator stated to the Board that at end of April USDA received two offers; similar in pricing. A letter was received from USDA stating all offers received has been cancelled.

7. County Administrator Notes/Comments

A. Land Update – Administrator stated he spoke with County Attorney regarding preparing request for proposals tailored for Real Estate Agent; or Firms; with a 60 to 90 day sealed bids period. He further stated the County could accept offers until they get what they want; and could review and choose an agency and take it from there. Mr. Jones inquired why use and pay a real estate agent?

Administrator informed the Board of the Budget Adoption hearing scheduled for June 29, 2017 at 5:30 p.m.

8. Commissioners Notes/Comments

A. Joe Wingate - District 1 – Inquired about Urban Development Meeting held in Valdosta. Administrator responded that transportation is the only project the County participates.

B. S. L. Jones, District 2 – No comment.

C. Willie Cody, District 3 – No comment.

D. Myra Exum, District 4 – Inquired to the Board as to who would be in town on July 3rd for the regular meeting; being July 4th is a Holiday; and if there will be a quorum? After discussion, Mr. Wingate made the motion to move the regular meeting from July 3rd to July 10, 2017 due to the Holiday, Mr. Cody seconded. Vote was unanimous.

E. James Maxwell, District 5 –No Comment.

9. Executive Session – None

10. Adjournment - Mr. Wingate made the motion to adjourn regular meeting at 5:51 p.m.; Mr. Cody seconded.

Ms. Myra Exum, Chairperson
Mr. Justin DeVane, Administrator
Ms. Patricia A. Williams, Clerk