

The Brooks County Board of Commissioners met for its Monthly Work Session and Regular Monthly Meeting on Thursday, September 14, 2017 at 5:00 p.m., in the Commissioners Meeting Room located at the Brooks County Office Building. The meeting scheduled for September 11<sup>th</sup> was postponed due to Hurricane Irma. Commissioners present were: Ms. Myra Exum, Chairperson; Mr. Joe Wingate, Vice Chairman; Mr. Willie Cody; Mr. S. L. Jones; and Mr. James Maxwell. Others present were: Mr. Justin DeVane, County Administrator; Ms. Patricia Williams, County Clerk; and various residents.

**PUBLIC HEARING – NONE**

**WORK SESSION** – Chair Exum called Work Session to order.

**Reports from Committees/Departments**

**A. Stephanie Hollifield** – Provided update to the Board on storm damage to crops; and the monthly newsletter.

- Ms. Hollifield stated the pecan trees is the largest loss due to the storm. Some damage to other crops; and could be additional damages with more rainfall.
- Extension office was busy during August assisting producers with row crop production insect issues and timing of harvest for soybeans, peanuts, and cotton.
- Several UGA Extension specialists visited Brooks County for grower visits and/or assistance with Brooks County agriculture applied research projects.
- Conducted safety workshop with staff related to equipment safety, personal protective equipment, and transportation safety.

**B. Glenn Walker – Public Works** – Mr. Walker presented updates for month of August 2017.

- There were 127 work orders, 7 trees were removed; 8 side armed roads.
- 8 – 911 calls for four trees; two washouts; and 2 for signs.
- 34 pot holes; 332 bags of sand used; and 20 roads mowed.
- Put in three new driveways; and 16 driveways repaired.

**B. Ben DeVane – County Surveyor/Engineer** – presented project updates.

- 2017 LMIG was awarded to H & H Paving; they have started working on Pidcock Road and Dunn Road; but backed off due to weather.

Chair closed Work Session to go into the Regular Meeting at 5:19 p.m.

**1. Call to Order** – Ms. Exum called meeting to order.

**A. Prayer & Pledge** – Pastor Gwen Jariel, Quitman Church of God, led all in attendance in prayer and pledge of allegiance.

**2. Approval of Agenda**

**A. September 14, 2017 Regular Monthly Meeting** – Mr. Maxwell made the motion to approve the agenda, Mr. Wingate seconded; vote was unanimous.

**3. Approval of Minutes**

On a motion by Mr. Wingate, seconded by Mr. Jones, the Board unanimously approved the following minutes:

- |    |  |                      |
|----|--|----------------------|
| A. | Work Session & Regular Meeting           | August 7, 2017       |
| B. | Public Hearings & Special Called Meeting | August 17 & 24, 2017 |
| C. | Special Called Meeting                   | August 29, 2017      |

**4. Appearances**

**A. ECHOES – Request for Use of Facilities (Courthouse Grounds)** Administration received a request from Mrs. Janie Jones for use of the Courthouse Grounds on Thursday, October 26, 2017 from 4:30 p.m. to 5:30 p.m. for the ECHOES 21<sup>st</sup> Century Community Learning Centers Afterschool Program. Mr. Cody made the motion to approve the request for use of Courthouse Grounds from 4:30 p.m. to 5:30 p.m. on October 26, 2017 for the ECHOES Lights on After School rally, Mr. Maxwell seconded. Vote was unanimous.

**5. New Business**

**A. Kelly Hanks (Chamber) – Permission for Alcohol on Courthouse Grounds –**

Mrs. Kelly Hanks, Quitman-Brooks County Chamber Director, submitted a request to have vendors who may serve and sell alcohol on the Courthouse Grounds during this year's Skillet Festival. The Board has given a special waiver to the Skillet Festival each. The festival will be held on October 21, 2017. The request for permission for vendors to serve and sell alcohol on the Courthouse Grounds during this year's Skillet Festival was approved on motion by Mr. Wingate and seconded by Mr. Cody. Vote was unanimous.

**B. Bid Approval for Vehicles – 911 and Narcotics** – Administration received request from Mike Smith, 911 Director, and Jerry Miller, Narcotics, to purchase two new trucks, which were included in the FY2017-2018 Budget. Each budget has \$35,000 line item for purchase. Additional funds will be used to equip each vehicle as needed. The GSA State Contract system was used to build a truck platform for Dodge, Ford, and Chevy. GSA Contract for a 1500 Dodge Ram was \$28,170. Cass Burch Dodge will honor the price and has two trucks in stock. Langdale Ford submitted bid for \$30,965, and Cass Burch Chevrolet bid \$45,983.

Administrator asked the Board to consider approving an additional \$300 to get a Dodge Ram 2500. Mr. Wingate made the motion to approve the purchase of two trucks from Cass Burch Dodge at cost of \$28,170 each; a Dodge Ram 1500 for Narcotics

Division; and a Dodge Ram 2500 for 911 at an additional cost of \$300 (\$28,470); Mr. Jones seconded. Vote was unanimous.

**C. Property Surplus – Tracts 1-6** – The properties were advertised in the Quitman Free Press in August with sealed bids being due by August 28, 2017. The results of the sealed bids are as follows:

Tract Number	Bidder	Amount
Tract 1:	John & Ronnie Culpepper Wayne Lane	\$35,100.00 \$8,520.00
Tract 2:	No Bids	
Tract 3:	Earl Bentley III	\$2,200.00
Tract 4:	Woodrow R Simpson Jr.	\$5,050.00
Tract 5:	No Bids	
Tract 6:	Wayne H Carroll Sr.	\$3,000.00

Mr. Maxwell made the motion to approve the bid for Tract 1 in amount of \$35,100.00 from John & Ronnie Culpepper, Mr. Cody seconded. Vote was unanimous.

On the motion by Mr. Maxwell, seconded by Mr. Jones; the Board unanimously approved the bid from Earl Bentley, III in amount of \$2,200.00 for Tract 3.

Mr. Wingate made a motion to approve the bid for Tract 4 from Woodrow R. Simpson, Jr. in amount of \$5,050.00; Mr. Maxwell seconded. Vote was unanimous.

The motion was made by Mr. Cody; and seconded by Mr. Jones, to approve the bid for Tract 6 from Wayne H. Carroll, Sr. in amount of \$3,000.00. Vote was unanimous.

**D. CID Office Renovations** – Administration received a request from Sheriff's Department to make some minor renovations to the back office portion of the CID Building. The office that formerly housed Narcotics Department needs carpet replaced, and carpet in common hallway is in bad shape as well. A budget estimate of \$2,000.00 to replace it was included in budget. With additional renovations (extending a hallway) the total cost for paint and supplies will be approximately \$3,500.00. Administrator is requesting Contingency funds to be authorized for this project. The renovations for CID Office in amount of \$3,500.00, and funds will come from Contingencies; was approved on the motion by Mr. Maxwell and seconded by Mr. Cody. Vote was unanimous.

**6. Unfinished Business** - None

**7. County Administrator Notes/Comments**

Administrator advised the Board the Request for Qualifications for Real Estate for Services has been put out to bid for approximately 374 acres of agricultural land at the intersection of Dewey and Old Madison Road. The Request for Qualifications are due by the end of the month.

**8. Commissioners Notes/Comments**

**A. Joe Wingate - District 1** – Commented on the yellow lines on roads and “No Pass” signage.

**B. S. L. Jones, District 2** – Stated he has been getting calls regarding Ochawilla Road.

**C. Willie Cody, District 3** – Commented on Scott Lane; to keep on the list.

**D. Myra Exum, District 4** – Commended and complemented County Staff, volunteers on long hours of work preparing and during the storm. She stated no lives were lost; we made it through; and proud of job well done.

**E. James Maxwell, District 5** – Inquired about Livingston Road between Ramsey Road; and Dewberry Road.

Chair Exum allowed Mr. Andrew Thompson to inform Board of his business expansion of an additional 10,000 feet. He invited the Board to come out and tour the new building.

**9. Executive Session – None**

**10. Adjournment** - Mr. Maxwell made the motion to adjourn regular meeting at 5:55 p.m.; Mr. Wingate seconded.

Ms. Myra Exum, Chairperson  
Mr. Justin DeVane, Administrator  
Ms. Patricia A. Williams, Clerk